



Children's Parties & Baby Showers

Application Form

I, _____

I.D No. _____

agree to hire Cherry Lane Party Hire for party date being:

_____ / _____ / _____

Timeslot:

Saturday - 10 am to 1 pm

Saturday - 2 pm to 5 pm

Sunday - 10 am to 1 pm

Mother's Name: _____ and/or

Father's Name: _____

Name of Child: _____

I agree to pay the full amount as soon as I have confirmed my party and emailed my scanned party form (or hand-delivered) to Cherry Lane Montessori Preschool.

Payment of 50% of the venue hire invoice is due and payable upon acceptance/signing of this form, and proof of payment needs to be attached on return of this form.

In addition to the 50% venue hire, we require a R1000.00 breakage/loss or damage to property fee, which will be fully refundable on later inspection of Cherry Lane Montessori Preschool by the owners and/or staff.



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Full payment of the venue hire invoice will need to be received within 1 (one) week of the chosen date. Full payment, which is not to be received 1 (one) week prior to the party date, which has been chosen, regrettably, we cannot guarantee the use of the premises and the deposit will be forfeited.

Package 1	Package 2	Package 3
Basic - R4800	Fun party - R6800	Deluxe - R8800
<ul style="list-style-type: none"> ♥ 3-hour venue hire ♥ Tables & chairs ♥ 2 assistants for setup & cleaning 	<p>Everything in Basic PLUS</p> <ul style="list-style-type: none"> ♥ Jumping castle ♥ Balloon set up ♥ Craft activity ♥ Party music & game and sweetie table 	<p>Everything in Fun party PLUS</p> <ul style="list-style-type: none"> ♥ Full themed décor setup- Colour themes ♥ Face painting ♥ Party packs for 20 kids

Baby Shower
R4800
<ul style="list-style-type: none"> • Exclusive use of our beautifully decorated party and play area • Comfortable seating for all guests • Two friendly assistants to help with setup, games, and cleanup • Access to fun and interactive kids' activities, so little ones are entertained • Tables for cake, gifts, and treats. • Optional games and activities for adults to make the day extra special



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Important T&Cs

Party Booking & Payment

A 50% non-refundable deposit is required to secure a booking.
The remaining balance is payable 7 days prior to the event.

Cancellation Policy

- More than 14 days' notice: Deposit is forfeited
- 7-14 days' notice: 50% of the total fee is payable (deposit retained)
- Less than 7 days' notice: 100% of the total fee is payable

Weather Policy

As our parties are primarily outdoors, no refunds will be issued due to weather conditions.

In the case of unsuitable or extreme weather, clients will be offered one reschedule (subject to availability), to be used within 2 months of the original booking date.

Rescheduling

One date change is permitted with at least 7 days' notice and is subject to availability.

Any further changes or cancellations will result in forfeiture of all payments made.

No-Shows / Late Arrivals

Failure to arrive for the scheduled booking will result in forfeiture of the full fee.
Late arrivals will not extend the allocated party time, and the event will still conclude at the scheduled time.



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The school and the owners undertake to implement reasonable and generally acceptable measures with regard to the safety and well-being of all the child/children and guests to our school.

Due to the nature of the matter, the owners can, however, not accept any responsibility for accidents that may take place in the building or on the school premises/ terrain during the course of the party.

Each parent is therefore requested to complete this form as proof that you accept the position of the school and the owners as set out above as well as the risks involved herewith.

Use of the school's classrooms is strictly prohibited.



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I, _____ the undersigned,

Full Name: _____

Address: _____

Tel/Email _____ / _____

Being the parent or guardian of the above-mentioned child/children and or guests who will be in attendance at Cherry Lane Montessori Preschool subject to the terms set out herein. Indemnify Cherry Lane Montessori and the owners for any losses, injuries or damages in general, however it may occur.

That I, as the parent and/or guardian of the above child/children and or guests, may suffer as a result of any occurrence whereby my child/children and or guests may be involved whether as the causing or suffering party, whilst in any activity during the duration of the party.

Signed at _____ on this day ____ of ____ / ____

We hope your little one's special day is filled with joy, laughter, and unforgettable memories. Thank you for choosing Cherry Lane Party venue as the magical setting for your child's celebration!

Bank Details into which breakage/loss or damage deposit can be paid:

Bank: _____

Name of Account: _____

Account Number: _____

Branch: _____

Office use:

Date of Payment noted on date: _____