



📍 42 Witkoppen Rd, Fourways, Sandton, 2055

☎ Phone: 011 465 0168

CHERRY LANE MONTESSORI PRE-SCHOOL
ENROLMENT AGREEMENT
2026

A) TERMS AND CONDITIONS OF ENROLMENT

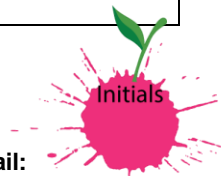
We _____ (Mother/Guardian) and _____ (Father/Guardian) of _____ (Pupil), being the people responsible for the payment of the fees to the school, hereby agree as follows:

1. REGISTRATION FEES

- 1.1. A **R1200.00** (one thousand two hundred rand) non-refundable registration fee is to be paid, together with the submission of this completed Enrolment Agreement.
- 1.2. Proof of Payment with respect to the abovementioned registration fee, is to accompany the completed Enrolment Agreement.

2. ENROLMENT PROGRAMMES

	PROGRAMME	AGE GROUP	TIMES	SCHOOL FEES p/m
1.	HALF DAY EXCLUDING HOLIDAY PROGRAMME	18 MONTHS – 6 YEARS	6:30 - 13:30	R5250.00
2.	HALF DAY INCLUDING HOLIDAY PROGRAMME	18 MONTHS – 6 YEARS	6:30 - 13:30	R5690.00
3.	FULL DAY EXCLUDING HOLIDAY PROGRAMME	18 MONTHS – 6 YEARS	6:30 – 18:00/17:30(WINTER)	R6080.00
4.	FULL DAY INCLUDING HOLIDAY PROGRAMME	18 MONTHS – 6 YEARS	6:30 – 18:00/17:30(WINTER)	R6560.00





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2.1. The above table reflects the different enrolment options available to Parents/Guardians.

3. AFTERCARE PROGRAMME

- 3.1. Aftercare is provided for half-day Pupils, at an additional cost of **R200.00** (Two hundred rand) per afternoon, which runs from 13:30 – 18:00/17:30(winter).
- 3.2. Any Half Day Programme Pupil not collected before or at 13:30, will be automatically placed in the Aftercare Programme at the above-mentioned rate.
- 3.3. The Aftercare Programme can also be at the request of the Parent/Guardian.
- 3.4. Any Full Day Programme Pupil not collected before or at 18:00/17:30(winter) will be subjected to a **R500.00** (five hundred rand) late collection penalty fee, per incident.
- 3.5. The late collection penalty fee and additional Aftercare sessions will reflect on the Parent's/Guardian's monthly statement as at the month of occurrence.

4. HOLIDAY PROGRAMME

- 4.1. This programme is an educational and activity orientated programme which is held within a safe, fun and stimulating environment.
- 4.2. The programme runs through the duration of the school holidays and mid-term breaks from 6:30 – 18:00/17:30(winter).
- 4.3. Should the holiday programme not be included in the selected Enrolment Programme Fee, it will be charged at a separate rate as set out in the table below:





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	HOLIDAY PROGRAMME	TIMES	FEES p/d
1.	HALF DAY HOLIDAY PROGRAMME	06:30 – 13:30	R220.00
2.	FULL DAY HOLIDAY PROGRAMME	06:30 –18:00 (Summer)	R300.00

5. TERMS AND CONDITIONS OF ADMISSION & SCHOOL FEES

- 5.1. Admission will be for a period of one calendar year.
- 5.2. A new Enrolment Agreement will be signed by both Parent/Guardian and the School at the beginning of each new calendar year of which the Pupil will be in attendance.
- 5.3. Ad hoc attendance shall not be permitted unless otherwise agreed to in writing and signed by both parties.
- 5.4. In such event, the School may at its discretion, cancel the Enrolment Agreement and the Parent/Guardian will be liable for all fees for the period of ad hoc attendance.
- 5.5. The above will not affect the School's right to cancel the Enrolment Agreement.
- 5.6. A refundable deposit which is equivalent to **1 (One)** month School Fees, is to be paid to the School, together with the first months School Fees.
- 5.7. The above deposit shall be retained by the School for the duration of period for which the Pupil is enrolled at the School and shall, provided all terms and conditions of this agreement have been complied with by the Parent/Guardian, be refunded to the Parent/Guardian once their child has left the School.
- 5.8. This deposit will only be credited against any outstanding school fees at the request of the Parent/Guardian and approval of the School.





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5.9. Fees are strictly payable in advance, prior to the period to which they relate, and proof of payment will be provided to the School by the 1st day of each year/ term/ month, as applicable.

5.10. Fees are due and payable irrespective of public and/or term holidays, absence due to illness and/or any other ad hoc reasons.

5.11. Fees are due and payable irrespective of any pandemic or force majeure suffered by either party.

5.12. All Fees are to be paid by no later than the 7th of the month, after the month of which the Fees apply to.

5.13. Fees are payable only by EFT or by Cash if prior arrangement has been agreed to between the Parent/Guardian and the School.

5.14. The school follows a 12-month payment plan and fees are to be paid every month of the year regardless of school holidays/public holidays and or absence of the Pupil.

5.15. Fees not paid by the 7th of the following month on which they are due, will incur late payment penalty fee of **R500.00** (five hundred rand), which will reflect on the next month's Parent's/Guardian's statement.

5.16. Fees not paid in **2** (two) consecutive months, the Pupil will not be allowed to attend the School until all outstanding fees have been paid, the School may, at its discretion, cancel the Enrolment Agreement.

5.17. Once the School has instituted any debt recovery procedures against a Parent/Guardian for outstanding fees, their child will not be able to attend the school.

5.18. All legal costs, debt collection fees and/or recovery costs incurred, by the School, shall be borne by the defaulting Parent/Guardian.

5.19. All Fees are subject to an annual increase which shall be communicated, in advance, to all Parents/Guardians.

6. TERMINATION/NOTICE

6.1. A Parent/Guardian is required to give **2** (two) calendar months' formal notice to the School, in writing, when a Pupil is taken out of the School, provided that the month of December may not be included in the **2** (two) calendar month notice period.

6.2. Failing such notice required in the above clause, a full **2** (two) months School Fees shall be payable and due by the Parent/Guardian.





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6.3. The refundable deposit, retained by the School on enrolment, can be utilized by the School to recover the premature termination Fee.

7. DISCOUNT

7.1. Should the Parent/Guardian pay the full year School Fees, up front and before or on the **1st day of January** of the year of enrolment, the Parent/Guardian will receive a **10%** discount on the School Years' Fees.

SIGNED AT _____ ON THIS THE _____ DAY OF _____ 2026

Name (Mother/Guardian)

Name (Father/Guardian):

ID No:

ID No:

Signature:

Signature:

Principal:

Signature: